

**UNITED DAY NURSERY, INC.**

*UDN IS SPONSORED BY UNITED LUTHERAN CHURCH AND IS A PARTICIPATING AGENCY OF UNITED WAY*

**MONTHLY TUITION SCHEDULE  
(EFFECTIVE November 1, 2011)**

**REGISTRATION:**

Registration Fee-One child \$35.00 *Registration Fee is NON-REFUNDABLE and is a one time charge.*  
 Additional child(ren) in same family \$15.00

**SUPPLY FEE:**

\$40.00 - Due Annually Each Fall &/or Upon Enrollment.

TUITION FEES:	# of DAYS	FULL DAYS	HALF DAYS-A	HALF DAYS-B
		6:45 am. - 6:00 pm	(6:45 - 1:00 pm) (12:00-6:00 pm)	(6:45 - 12:00 pm) (1:00 - 6:00 pm)
Infants – 1 yrs	5 (Full Time Only)	\$ 695		
1yr	5 (Full Time Only)	\$ 660		
2yrs	5	\$ 625	\$ 460	\$ 435
	3	\$ 450	\$ 315	\$ 300
	2	\$ 325	\$ 240	\$ 225
3yrs	5	\$ 565	\$ 420	\$ 390
	3	\$ 385	\$ 280	\$ 265
	2	\$ 280	\$ 205	\$ 190
4-5yrs	5	\$ 540	\$ 385	\$ 355
	3	\$ 365	\$ 260	\$ 240
	2	\$ 265	\$ 185	\$ 175

Afterschool Club (Mon. – Fri.) \$260.00; 5 afternoons \$515.00 Full Time (summer months)

**PRE-PAYMENT of tuition is required. All families are to pay by the first of each month for that month's child care. NOTE: A \$25.00 late fee will be added to the monthly tuition if not paid by the 3rd of the month. If your account is unpaid after the 3rd of the month, notice will be given that child care will be discontinued until the account is paid in full. [Returned check fee: \$30.00]**

**VACATIONS** may be taken at any time; notice is appreciated in the office. No credit is given for vacation days.

**LIMITED SCHOLARSHIPS** are available to families that qualify for financial assistance, if funds are available. These scholarships are made possible by United Way and United Lutheran Church. Applications are available in the office. [Scholarship committee meets 3-4 times per year to review applications. Families are notified of scholarship determinations.]

**DAYS MISSED** – There will be no refunds for days missed and your child cannot attend extra days to make up for days missed as operational expenses plus teachers' salaries remain whether the child is here or not.

**TERMINATION OF ENROLLMENT** - A two week notice is required for **termination of enrollment**. If a two week notice is not given, two weeks of tuition is payable or will be billed to the parent upon withdrawal from the program.

**When a child turns one year older**, tuition rates change at the next full month. NOTE: Birthdays on the 1<sup>st</sup> of the month are considered one full month.

ADDITIONAL CARE	Infant	1 yr.	2 yrs.	3 yrs.	4/5yrs.	6 yrs. & up
Extra full day	\$ 35	\$ 34	\$ 33	\$ 32	\$ 29	\$ 28
Extra half day until 1:00 pm or 12:00 – 6:00 pm	n/a	n/a	\$ 23	\$ 22	\$ 21	\$ 20
Extra half day until 11:45 am or 1:00 – 6:00 pm	n/a	n/a	\$ 21	\$ 20	\$ 19	\$ 18

**CHARGES for late pick (per child)** - \$1.00 per minute up to 15 minutes and from 6:15 – 6:30 p.m. = \$45.00; 6:30 – 6:45 p.m. = \$60.00; 6:45 – 7:00 p.m. = \$75.00. The late fee charge must be paid directly to the supervisor or teacher at that time.

Note: Law enforcement officials will be notified if children are not picked up after 60 minutes.

**No monthly statements will be given out. Once the tuition schedule is established, it is expected that you pay the tuition by the 1<sup>st</sup> of the month. \*\*Only exceptions are if additional care is utilized or a schedule change is made. \*\***